



August 2, 2010

Dear Fairview Parents,

I hope your summer has been pleasant. In a few weeks a new school year begins! I look forward to another year of our work together for the educational success and high achievement of our children. Hopefully the information in this mailing will be helpful to you and your student(s).

Please call the school office at 546 – 7700 after Friday, August 20th, if you have questions or concerns. I look forward to seeing you and your children during the Orientation Nights of Wednesday, August 25th or Thursday, August 26th.

Sincerely,

Richard Cohn
Principal

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A. Fairview Family Orientation Nights the week before school begins.

- Orientation Nights are an opportunity for you and your student to meet your child's teachers, turn in forms and information, and bring supplies to your child's classroom.
- 5th – 8th grades will meet in the gym on Wednesday, August 25th at 6:00 pm.
- K4 – 4th grades will have sessions in the classrooms on Thursday, August 26th. Plan to visit classrooms at either 6:00, 6:30 or 7:00 pm. Parents with children in different grades can visit the different classrooms. If you have only one child in K4 through 4th grade, you can come for the session of your choice.
- Tables will be staffed so you can
 - Sign up for Camp Fairview.
 - Join the Fairview PTA.
 - Sign up to be a ROAR (Reaching for Outstanding Academic Richness) Volunteer.
 - Turn in Emergency Cards and other forms.
 - Pay student fees.
 - Deposit funds in your child's lunch account.

B. The first day of school is Wednesday, September 1st.

~Please note changes to start and dismissal times~

It is important that students are in school on the first day in to keep their school assignment.

- **The entrance bell rings at 7:40 7:35 a.m. and the tardy bell rings at 7:45 7:40 a.m.** Students entering the building after 7:40 a.m. are marked tardy. This will not apply if a bus is late or winter weather creates difficult travel conditions.
- **Students who walk home or are picked up are dismissed at 2:25 2:20 p.m.** Adults picking up students wait at the entrances to the building – not in the hallways near classrooms.
- **If you drive your child to or from school, please *do not drop off or park* in front of the school on the *school side of Kinnickinnic River Parkway*, on the *school side of 66th Street* or in the *school parking lot*.** It's not worth risking the safety of our children even when you are in a hurry. **Most** of the adults driving children to school practice safe habits; **we need all** of the adults driving children to school practice safe habits

C. Anyone coming to Fairview who is not a student or a staff member must use the main door and go to the school office. This is a district procedure to enhance the safety of our students. Parents and other visitors are welcome at Fairview School! All visitors must have approval from an administrator to go to classrooms. Visitors to classrooms must be escorted to the room. This procedure helps us monitor who is in the building. We appreciate your cooperation!

D. School Breakfast & Lunch Information

2010-2011 MEAL PRICES

Lunch

Student \$1.75
 Student Reduced \$0.40
 Student Milk \$0.35
 Adult \$2.75
 Senior Citizen \$1.50
 Adult & Senior Citizen Beverage \$0.35 (not included in meal price)

Breakfast

Student \$0.75
 Student Reduced \$0.30
 Student Milk \$0.35
 Adult \$1.50
 Adult & Senior Citizen Beverage \$0.35 (not included in meal price)

SECOND LUNCHES FOR STUDENTS

Federal regulations prohibit reimbursement payments for second meals served to students. This means that only one lunch and one breakfast (paid, free or reduced) may be served to student at the regular student prices indicated above. The option of purchasing an additional meal is still available to students; however, the price will be the adult meal price (\$2.75, plus 35 cents for milk).

Please complete a Free / Reduced Meal Application even if you feel that your family will not be eligible.

Funding for Fairview's SAGE program in K5 through 3rd was restored for this year because the percentage of students who qualified for free or reduced meals in those grades was 0.8% above the 50% cut-off.

In these times of high unemployment and financial distress, many families do not receive the support and assistance for which they qualify. **All Fairview families** should complete the application for free or reduced meals. In that way, we can be sure that you are getting any support you might qualify for. At the same time, we will maximize the resources available to support the programming we offer to our students.

Apply online at www.sns.milwaukee.k12.wi.us . Paper applications are available in the school office.

E. Camp Fairview: Quality Before and After School Child Care

The hours are from **6:30 am to 7:30 am** and **2:20 pm to 6:00 pm**.

Registration forms will be available in the school office starting on August 23rd and on our web site. You can register during the Family Orientation Nights or bring your registration to the school office prior to the start of school. Please make payments with a check or money order payable to Fairview School.

F. Student Fees

Grades 1 – 5 Supply Fee is \$25 • Grades 6 – 8 Supply Fee is \$35

Kindergarten Snack/Supply Fee:

Semester 1 - \$30 Semester 2 - \$30

Checks should be made payable to Fairview School.

G. Medication Policy (from the MPS Web Site)

It is best to give your child any prescription medicine at home. However, at times a child may need to be given prescription medication during school hours. School personnel will not administer medication that should have been given to the child at home prior to starting the school day. The school personnel will only provide administration of medication at the designated time as directed by the medical provider. The MPS policy on medication applies to students of all ages.

MPS authorized personnel may administer prescription medication only if you have submitted a completed Medication Permission and Instruction Form that you obtain from the school office. This form includes clear instructions from the doctor, including but not limited to, the type of medication to be given, the dosage required, the doctor's signature and your written consent. This form is good from the date of the doctor's signature to the end of the current school year. Also note that:

- If changes are made, such as dose or time the dose is given, a new form must be completed and signed by the doctor.
- If prescribed medication is to be discontinued, the parent must bring in the medical order signed by the child's physician.
- You are responsible for ensuring that the medication is delivered to the school safely and that there is enough medication to follow the doctor's orders. Medications classified as "controlled substance" must be delivered by an adult.
- All prescription medication must be in an original pharmacy container identifying the pharmacy, date the prescription for the medication was filled, the child's name, medication name, dosage, time of day the medication is to be taken and doctor's name. In addition, side effects as a result of the

medication may be listed. Medications in any other container will not be accepted.

The school has the right to refuse prescribed medications for your child or to stop providing your child with prescription medications if you do not follow the regulations and policy of the school district. Call the principal if you have concerns.

Your child can be given a non-prescription medication, such as cough syrup or over the counter medication, only if you have given written permission. These medications are to be turned in to the school office or may be kept in the classroom provided the teacher designates a safe storage place.

If your child needs to carry an inhaler, a Medication Permission and Instruction Form must be provided to the school and you must sign and submit a Release Form for Inhaler Use stating that the child knows how to use the inhaler. Younger children (i.e., 5-7 years old) must show that they are properly trained and understand the importance of proper handling/use of the inhaler. If a child does not properly manage his/her own inhaler, regardless of his/her age, the inhaler will be taken from the student and stored in the school office for administration of the medication. The child's parent will be notified of the change. If your child needs any non-oral medication(s) during the school day, please contact the school principal as soon as possible.

H. Possession & Use of Electronic Devices at School

The MPS Board of School Directors decided to lift the district policy that prohibits MPS students from having cell phones while at school. A signed contract is no longer required for a student to have a cell phone while at school, but please note the following:

- Cell phones must be off or in silent mode and are not to be used during the school day.
- Students with lockers must keep electronic devices in their lockers during school hours.
- If a student uses a cell phone to call outsiders to the school to participate in harassing or fighting another student or staff member, the student can be expelled from Milwaukee Public Schools and the outsiders can be criminally charged.

Please give careful consideration before asking or allowing your son or daughter to bring a cell phone to school. The purpose for having this device at school is for communication between you and your child when school is not in session. During the school day, please call the school office if you need to get a message to your child or in case of an emergency.

If a cell phone or other electronic device is lost or stolen, Fairview School, Milwaukee Public Schools and school personnel *are not responsible*.

If you moved over the summer, please call Fairview School at 546 – 7700 starting Monday, August 23rd to register your new address. This is especially important if your child comes to school by school bus.