

September 2010

Dear Parent/Guardian,

The Library Media Center offers many opportunities for our students, promoting the love of reading and learning. The LMC is considered a key component in the education of a student, with resources embedded in all curricular areas. While it is considered a privilege to use the LMC, it is also a requirement for academic growth. Thus, it is our goal that all students learn to **use** and respect the LMC as an awesome place to learn.

It is the students' responsibility to return the materials on the date due. Students are expected to pay for the replacement of lost or damaged materials. Although there are no fines for late materials, students will not be allowed to check out any additional materials until all late materials are returned.

A popular material that we have added to our shelves is the PLAYAWAY, an mp3 player containing a recorded book for grades 1 - 8. Because the replacement cost of a PLAYAWAY is \$40, we are asking parents to check and sign the item below granting permission for your child to check out the PLAYAWAY, knowing the consequence of it being damaged or lost.

Please discuss the proper care of school property with your children. To prevent mishaps, designate a special place for library materials and make a note of the return date on your calendar.

Please sign and return the bottom portion of this letter, so that we may follow the wishes of parents in regards to library checkout of materials. Thank you for your support in this matter.

Mrs. Meyer,
Library Media Specialist / Instructional Technology Leader

(Please sign and return no later than Friday, September 3.)

Student Name _____

Room _____ Grade _____

_____ Yes, my child may check out PLAYAWAYS (gr. 1-8).

_____ Yes, I want my child to check out LMC materials.

Parent/Guardian Signature _____

Student Signature _____

