



## Answers to Frequently Asked Questions: ESEA Title Programs for Milwaukee Non-public Schools

**Deadlines:** This year, non-public schools are being required to submit names, birth dates and contact information for all students claimed in enrollment counts. 2011-2012 Title program participation will be available only to those schools that submit Affirmation of Consultation, Enrollment Summary and complete student information by the December 17, 2010 deadline.

**School Contact Information:** Title program communications will go to the address and administrator indicated on the survey unless the district is directed to do otherwise. Contact information provided in the header of this document may be used to make such notifications. Please advise the district of any changes as the year goes on.

**School Closings and Mergers and Status Changes:** Indicate closing and transition to charter school status on Verification of Consultation form. Contact Non-public School Title Program Coordination office with information about other changes that may not be indicated specifically on forms (mergers and school name changes, for example).

**Enrollment Information:** *MPS is requiring that all student data submitted for ESEA Title funding be submitted electronically.* Send files in any universally recognizable spreadsheet format to [requests@lists.milwaukee.k12.wi.us](mailto:requests@lists.milwaukee.k12.wi.us) as email attachments. A template for the provision of student information is available at: [http://www2.milwaukee.k12.wi.us/title\\_i/Web\\_Pages/non-public.html](http://www2.milwaukee.k12.wi.us/title_i/Web_Pages/non-public.html). MPS is governed by state laws regarding the confidentiality of student information. As the Local Education Agency charged with compliant use of ESEA funds, we may require this information as a condition of participation.

We are requiring enrollment information per the grades and categories indicated on the survey because of the requirements of the various Title programs and the decisions made in Milwaukee about determining school need (per private school consultations, MPS considers family poverty as a determining factor for school need). We may use only Milwaukee resident students from low income families in grades K5 through age 17 on the count date to determine Title I allocations. Title Ia funding is entirely based upon the number and concentration of eligible low income students in a school. We may include all students in grades K4 to 12 and attending schools located within the the City of Milwaukee for allocations under Titles IIa, IIc. Funding under these ESEA Titles is based upon total school enrollment and need. Title III funding is based upon state eligibility requirements that consider number of English Language Learners identified in state Title III assessments.

**Schools that are not currently open** may submit Enrollment Summaries noting zero current enrollment. While Title program allocations are based upon student enrollment in the previous year, some opportunities for Title program participation will exist for new schools.

**Survey Distribution / Availability:** The Survey is distributed to all Milwaukee schools found on the DPI or U.S. Department of Education non-public schools web based listings or in the MPS non-public school database unless the district has already identified such schools as closed or reclassified as public charter schools. The district also seeks the responses of schools not on the lists that serve City of Milwaukee students. Surveys may be requested from MPS (information enclosed) or obtained from the MPS non-public school web site. Assistance in communicating information about the survey to non-public schools not currently on DPI, USED or MPS databases is appreciated. Schools on current mailing list will be posted on MPS non-public school web site. (Charter schools are considered public schools and should only respond to this survey to inform MPS of their status.)

**School Allocations:** Family income information is used to calculate school allocations. While schools are not required to submit such information, it should be noted that Title Ia allocations are based entirely on the number and concentration of students from families with low income in each school. The Titles IIa formula is weighted to provide relatively more funds to schools with students from low-income families. Title III allocations are provided for students who are struggling academically because English is a second language for them. (Title III funds are allocated to schools where there are concentrations of such students in a single language group. Refer to the MPS non-public school web site for more information on Title III requirements.)

The percentage of total funds set aside under Titles IIa, and IIc for non-public school "equitable participation" in the coming year will be determined by both the number of students served and school need in participating public and non-public school programs in the current year. School need will be determined by poverty. Under Title Ia, equitable participation is determined by comparing numbers of low income students in participating public and non-public schools. Allocations for the following year can only be estimated in the spring because final calculations are not possible until the current school year has ended. Allocation information will be mailed to participating non-public schools as soon as accurate information is available, and updated as new information becomes available.

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**Family Income Data:** Schools that do not have verifiable data on family incomes may "survey" school families for such information. Survey templates are also available on the MPS non-public school web site. Documentation related to income data must be available for review by district Title program officials upon request.

**Selection of Title Ia Service Providers for 11-12:** The district will ask non-public schools participating in Title Ia programs to make service provider selections in February of 2011. Schools that do not make a selection during this period will be assigned a service provider for the coming year (schools currently getting Title IA service and not requesting a change will be assigned the same provider). Between the close of the selection period and the end of the school year, service providers will contact assigned schools to make preliminary plans for next year.

**Schools indicating an interest in Title III participation** have been invited to participate in training to learn procedures required in Wisconsin to identify eligible English Language Learners. Results of state mandated testing will be used to determine final eligibility for Title III participation as well as Title III allocations for next year.

**Ongoing Communication/Consultation:** MPS continues to engage non-public schools in a variety of ways to improve the effectiveness of Title programs for eligible students. A calendar of events is frequently updated on the non-public school ESEA/IDEA web site at: [http://www2.milwaukee.k12.wi.us/title\\_i/Web\\_Pages/non-public.html](http://www2.milwaukee.k12.wi.us/title_i/Web_Pages/non-public.html). Anyone with an interest in following Title program related developments in Milwaukee may also join the non-public school e-mail listserv by sending an email request to [requests@lists.milwaukee.k12.wi.us](mailto:requests@lists.milwaukee.k12.wi.us).

**Some non-public agencies serve students who are enrolled in Milwaukee Public Schools under contract with the district.** If your school serves MPS students under such an arrangements, they are not to be included in the student counts provided in your response. The very few schools that serve both MPS and privately enrolled students will need to enter enrollment and income information for non-MPS students only. MPS already has both enrollment and income eligibility information for MPS students attending non-public schools under contract with the district.

**Questions not answered here:** Questions on survey completion and Title program participation may be directed to Stephanie Jones at (414) 475-8122 or discussed at the November 11, 2010 non-public school consultation meeting to be held at 8:00 AM at MPS Central Services Auditorium at 5225 W. Vliet St.

**Income Eligibility Guidelines for Free / Reduced School Meals:** If you do not have information about student eligibility for free and reduced price U. S. Department of Agriculture school meals for your students, you may use these other methods for establishing family income status for Title program counts:

**Milwaukee Parental School Choice or PAVE Scholarship Program Data:** Milwaukee Parental School Choice and PAVE Program income guidelines allow participation by some students who do not qualify as low income under US Department of Agriculture guidelines. Only those students from families below income levels set by the school meal program may be counted as low income for Title program counts. (see chart)

**Survey of school families to gather needed data:** Eligible students must have family incomes that are less than those indicated in the chart below. Example survey forms are available along with other Title program information is available at: [http://www2.milwaukee.k12.wi.us/title\\_i/Web\\_Pages/non-public.html](http://www2.milwaukee.k12.wi.us/title_i/Web_Pages/non-public.html). Each student may only be counted once.

U. S. Department of Agriculture Income Guidelines for Free / Reduced School Meals (2009-2010) Information from <a href="http://www.fns.usda.gov/wic/howtoapply/incomeguidelines.htm">http://www.fns.usda.gov/wic/howtoapply/incomeguidelines.htm</a>	# in household	Household Income	
		Monthly	Annual
	1	\$1,670	\$20,036
	2	2,247	26,955
	3	2,823	33,874
	4	3,400	40,793
	5	3,976	47,712
	6	4,553	54,631
	7	5,130	61,550
	8	5,706	68,469
	Add for each additional:	577	\$6,919

**Regarding income eligibility guidelines for 2010-2011.**  
There has been a delay in publication of the 2010-2011 guidelines by HHS, which are used to create the WIC income eligibility guidelines. WIC program offices have been advised to use the 2009-2010 guidelines for now.