

School Letterhead here

Dear (*your school name here*) Families,

Our students qualify for participation in Federal Elementary and Secondary Education Act (ESEA) programs designed to support academic achievement. These programs directly support some academically challenged students, professional development activities for our staff members, purchase of instructional materials, support for English language learners, Safe and Drug Free Schools programming and much more.

Our school facilitates participation in ESEA programs for our students in partnership with Milwaukee Public Schools. In order to qualify for full funding under ESEA, we need to collect family income data. Students from a family whose income falls below U. S. Department of Agriculture (USDA) guidelines for free and reduced price meals are counted for each participating school. Both the numbers and the concentrations of students from such low-income families help to determine allocation amounts.

Collection of income data from our families will greatly facilitate our ability to respond accurately and promptly when ESEA Participation Surveys are sent each year. While such data has a profound affect on both our access to and our level of ESEA funding, it has nothing to do with the placement of individual students in ESEA programs. While we need to keep income verification statements on file in our school office, such statements will be kept confidential and used only to enable us to accurately count students from families who fall below the income guidelines found below.

Please complete, sign, date and return the statements provided below if your family falls below income guidelines printed here.

Our family has _____ children attending (*school name here*). There are _____ members of our household. Our family income falls below the USDA family income guidelines provided here for our family size.

Name (please print) _____

Signature _____ Date _____

**WIC Income Eligibility Guidelines
(Effective from July 1, 2009 to June 30, 2010)**

U. S. Department of Agriculture Income Guidelines for Free / Reduced School Meals (2009-2010)		
Information from http://www.fns.usda.gov/wic/howtoapply/incomeguidelines.htm		
# in household	Household Income	
	Monthly	Annual
1	\$1,670	\$20,036
2	2,247	26,955
3	2,823	33,874
4	3,400	40,793
5	3,976	47,712
6	4,553	54,631
7	5,130	61,550
8	5,706	68,469
Add for each additional:	+577	+\$6,919