



MILWAUKEE PUBLIC SCHOOLS
 Division of Teaching and Learning
 Title Programs for Non-public Schools

Milwaukee Public Schools Central Services
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2004-2005 Milwaukee Non-public School Title Program Enrollment Audit

MPS acts as the Local Educational Agency (LEA) for Federal Title funds for City of Milwaukee Resident students. Non-public schools may equitably participate in Title programs for their Milwaukee resident students. In Milwaukee, individual school allocations are, in part, based upon non-public school enrollment.

In consultation with non-public schools, MPS decided to conduct a third Friday of September enrollment audit to allow adjustments to Title program allocations that had initially been based upon spring enrollment numbers. Only schools that experience an enrollment increase or decrease of 15% or more will experience such adjustments.

Beginning on Monday, September 20, 2004, Title I service providers or MPS personnel will visit your school to gather current enrollment data. They will ask you to complete and sign this form and provide copies of lists of names of students currently enrolled at your school (copies of attendance records will suffice).

The Title Program audit (which is based upon the Wisconsin definition of "enrollment") counts a student as enrolled if the student:

1. is a City of Milwaukee resident
2. is a full time student
3. is enrolled and is/was in attendance on Friday, September 17, 2004, or
4. was enrolled and present on at least one day between the start of the current school year and September 17, 2004 and at least one other day both after September 17 and before October 1, 2004.

In cases where questions arise, MPS may seek student address information, ask to examine attendance records or conduct a tour of the school. Information about adjusted allocations will be distributed to schools that are affected during October.

School: _____ Date: _____

Administrator (print name) _____

Actual 2004-2005 City of Milwaukee Resident enrollment (per four criterion listed above): _____

Administrator Signature: _____

(For MPS use only)

MPS Audit information collected by _____ Phone _____
 (Print auditor's name)

Check one: MPS ABC LEX NESI Catapult

Contact attendance auditor

Service providers collect forms for schools they are contracted to serve and submit all forms and enrollment lists to Ed Valent by Monday, October 4. MPS auditors return forms and enrollment lists for schools they survey directly to Ed Valent.