



**MILWAUKEE PUBLIC SCHOOLS**  
5225 W. Vliet Street, P.O. Box 2181  
Milwaukee, Wisconsin 53201-2181

December 28, 2005

Dear Non-public School Administrator:

The Milwaukee Public Schools welcomes the opportunity to continue to involve non-public schools in discussions regarding the "No Child Left Behind Act" (NCLB), the name given to the 2001 version of the U.S. Elementary and Secondary Education Act (ESEA). We are committed to working collaboratively with you to use Federal Title funds for the benefit of Milwaukee students.

NCLB requires that participation in programs and services be preceded by meaningful consultation with representatives of non-public schools to determine needs for each program area, and what programs and services will best meet those needs. We plan to continue to host quarterly meetings with non-public school representatives next school year to foster open communications and dialogue about issues of common concern. You are invited to join MPS and representatives of other non-public schools in this process. ***The next meeting will take place on Thursday, January 19 at 8:00 a.m. at the Cousins Center at 3501 S. Lake Dr. in Milwaukee.*** In addition, a steering committee has been established with non-public school representatives to strengthen ongoing communication efforts. If you have questions relating to the consultation process, please contact me (414) 475-8090.

Enclosed is the *Affirmation of Consultation with Private School Officials* form sent annually to offer Federal Title services. This is your consolidated grant application for participation under all eligible ESEA Title programs in non-public schools. NCLB requires that MPS provide services and/or programs identified in Titles I through V of the act to support eligible students enrolled in non-public schools.

MPS is required to verify that funding set aside for services is based upon students who meet the various Title program criterion. To ensure equitable participation, as well as State and Federal compliance, we are requiring the submission of student information for any school seeking to participate in any Title program. See the attached Enrollment Summary form for information about this requirement.

You must ***return your form (along with student information if you are requesting participation in any Title programs) promptly by Tuesday, January 31, 2006 in order to ensure eligibility for Title program participation in the coming school year.*** We will use the information you provide to maintain contact and to gauge your school's level of access to services (Title funds may not be provided directly to participating non-public schools). Here is an overview of what each Title provides:

- Title IA:** direct educational services to a targeted number of eligible students through third party providers
- Title II A:** funding for professional development resources and activities
- Title IID:** MPS sponsored professional development for non-public schools and their staff members as well as opportunities for membership in professional development consortiums with other schools
- Title III:** funds for schools with a significant number of English language learners
- Title IV:** money for activities related to the development of safe and drug free schools
- Title V:** payment for supplementary educational materials for student use and professional development

Much more information is available in the enclosed *Frequently Asked Questions* document. Please consider the Title program resources available for your school's students and respond promptly.

Sincerely,

Ms. Shannon Gordon, MPS ESEA Implementation and Compliance Manager





**MILWAUKEE PUBLIC SCHOOLS**  
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**January 2006 Milwaukee Non-public School Enrollment Summary**

As the Local Educational Agency (LEA) responsible for Milwaukee Title program expenditures, Milwaukee Public Schools (MPS) may require submission of student information. MPS is required to follow applicable laws regarding confidentiality of student information. Provide the following summary information based upon the student information submitted for the school.

School Name and Wisconsin Department of Public Instruction Non-public School and LEA Number (See <a href="http://www.dpi.state.wi.us/schlsrch5.html">http://www.dpi.state.wi.us/schlsrch5.html</a> for DPI School and LEA numbers)	WI DPI School #	WI DPI LEA #

New school opening in 2006-2007. No current enrollment.

Low income counts may include only students for which school can provide documentation showing that family incomes would qualify students for Federal free and reduced price school meals (see income guidelines for 2006-2007 in attached FAQ). Indicate method for determining student low income status. Check as many as apply:

Free reduced lunch eligible count       Milwaukee Parental School Choice student count       Family income survey

Other (explain) \_\_\_\_\_

Student counts may not include students:

- Who were 19 years old on or before September 1, 2005
- Not officially enrolled in and currently attending the non-public school
- Enrolled in MPS and served by a non-public agency under contract with the district.

Answer questions 1 to 4 if school is seeking participation under any Title.

1. # full day enrolled in grades K4 to 12 (include Milwaukee and non-Milwaukee residents) \_\_\_\_\_
2. # students enrolled from low income families (include Milwaukee and non-Milwaukee residents) \_\_\_\_\_
3. # half day enrolled in grades K4 to 12 (include Milwaukee and non-Milwaukee residents) \_\_\_\_\_
4. # half day enrolled from low income families (include Milwaukee and non-Milwaukee residents) \_\_\_\_\_

Answer questions 5 and 6 only if your school is seeking participation in Title Ia.

5. # City of Milwaukee resident full day students in grades K5 to 12 from low income families \_\_\_\_\_
6. # City of Milwaukee resident 1/2 day students in grades K5 to 12 from low income families \_\_\_\_\_

January 2006 date when all students in this count were enrolled in this school: \_\_\_\_\_

I understand that MPS is required to ensure that Title funds are used as intended and that audits of enrollment data will be conducted and that submission of fraudulent information is illegal. I certify that information compiled here is correct and complete and that ESEA participation being sought by a non-profit school serving Title program eligible students.		
<b>Non-public School Administrator Name (Print)</b>	<b>Non-public School Administrator Signature</b>	<b>Date</b>

## Frequently Asked Questions: Title Programs for Milwaukee Non-public Schools, page 1 of 2

**School Contact Information:** Schools that use multiple campuses listed under one school name on the Wisconsin Department of Public Instruction (DPI) web site should list the address listed on the DPI list as the main location address on the survey. If a multiple campus school is listed on the DPI site under multiple names, each school should submit its own survey response. (Duplicate forms as necessary.) Schools may find school entry information on the Wisconsin Private School Directory posted at [www.dpi.state.wi.us/dpi/schlprv.html](http://www.dpi.state.wi.us/dpi/schlprv.html) on the Internet. Corrections, updates or new entries for the state directory may be faxed to the Center for Education Statistics at 608-266-2529.

DPI site number information will aid MPS in correctly identifying schools with similar names in our application for Title funds. N/A may be indicated if your school is new and not yet listed on the state's directory.

Schools with a mailing address that is different from the location of the school itself should indicate the mailing address on the appropriate line. Title program communications will go to the address and administrator indicated on the survey unless the district is directed to do otherwise. Contact information provided in the header of this document may be used to make such notifications. Please advise the district of any changes as the year goes on.

**School Closings and Mergers and Status Changes:** Indicate closing and transition to charter school status on Verification of Consultation form. Contact Non-public School Title Program Coordination office with information about other changes that may not be indicated easily on forms (mergers and school name changes, for example).

**Enrollment Information:** We are requesting enrollment information per the grades and categories indicated on the survey because of the requirements of the various Title programs and the decisions made in Milwaukee consultations about determining school need. We may use only students in grades K5 to 12 to determine Title I allocations, but we may include any pre K5 students for allocations under Titles II to V. Half day students are to be counted as 1/2 a student for the purpose of allocations. Title Ia provides services for Milwaukee resident students wherever they attend school. Title program funding under Title Ia is entirely based upon the number and concentration of low income students in a school. Titles IIa, IV and V are available only to schools within the MPS LEA (schools determined to be within the City of Milwaukee by the DPI), but funding under other Titles is based upon total school enrollment and need. Milwaukee consultations with non-public schools have led the district to use poverty as a determinant of need.

Schools that are not currently open may submit Enrollment Summaries noting zero current enrollment. While Title program allocations are based upon student enrollment in the previous year, some opportunities for Title program participation will exist for new schools.

Some non-public agencies serve students who are enrolled in Milwaukee Public Schools under contract with the district. If your school serves MPS students under such an arrangements, they are not to be included in the student counts provided in your response. The very few schools that serve both MPS and privately enrolled students will need to enter enrollment and income information for privately enrolled/non MPS students only. MPS already has both enrollment and income eligibility information for MPS students attending non-public schools under contract with the district.

This year, non-public schools are being required to submit names, birth dates and contact information for all students claimed in enrollment counts. Access to Title program services and funds will be withheld until complete student data is submitted.

**Survey Distribution / Availability:** The Survey is distributed to all Milwaukee schools found on the DPI or U.S. Department of Education (USDOED) non-public schools web based listings or in the MPS non-public school database unless the district has already identified such schools as closed or reclassified as public charter schools. The district also seeks the responses of schools not on the lists that serve City of Milwaukee students. Surveys may be requested from MPS (information in header) or obtained from the MPS non-public school web site. Assistance in communicating information about the survey to non-public schools not currently on DPI, USED or MPS databases is appreciated. Schools on current mailing list will be posted on MPS non-public school web site. (Charter schools are considered public schools and should only respond to this survey to inform MPS of their status.)

**School Allocations:** Family income information is used to calculate school allocations. While schools are not required to submit such information, it should be noted that Title IA allocations are based entirely on the number and concentration of students from families with low income in each school. Titles IIA, IV and V formulas are weighted to provide relatively more funds to schools with students from low-income families. Title III allocations are provided for students who are struggling academically because English is a second language for them. (Title III funds are allocated to schools where there are concentrations of such students in a single language group. Refer to the MPS non-public school web site for more information on Title III requirements.)

The percentage of total funds set aside under Titles IIa, IId, IV and V for non-public school "equitable participation" in the coming year will be determined by both the number of students served and school need in participating public and non-public school programs in the current year. School need will be determined by poverty. Under Title Ia, equitable participation is determined by comparing numbers of low income students in participating public and non-public schools. Allocations for the following year can only be estimated in the spring because final figures on Title funds available for City of Milwaukee students are not released by the state until fall. Allocation information will be mailed to participating non-public schools as soon as accurate information is available.

**Frequently Asked Questions: Title Programs for Milwaukee Non-public Schools**, page 2 of 2

**Family Income Data:** Schools that do not have verifiable data on family incomes may “survey” school families for such information. Survey templates are also available on the MPS non-public school web site. Documentation related to income data must be available for review by district Title program officials upon request.

**Selection of Title Ia Service Providers for 06-07:** The district will ask non-public schools participating in **Title IA** programs to make service provider selections between January 19 and February 28, 2006. Schools that do not make a selection during this period will be assigned a service provider for the coming year (schools currently getting Title IA service and not requesting a change will be assigned the same provider). Between the close of the selection period and the end of the school year, service providers will contact assigned schools to make preliminary plans for 2006-2007.

**Schools indicating an interest in Title III participation** will be invited to participate in training to learn how to assess students’ English Language Proficiency in the spring semester. The results of testing will be used to determine final eligibility for Title III participation as well as Title III allocations for 2006-2007 (Many non-public schools participated in Title III assessments in the fall of 2005. They will not need to retest during the spring semester.)

**Ongoing Communication/Consultation:** MPS continues to engage non-public schools in a variety of ways to improve the effectiveness of Title programs for eligible students. A calendar of events is frequently updated on the non-public school ESEA/IDEA web site at: [http://www2.milwaukee.k12.wi.us/title\\_i/Web\\_Pages/non-public.html](http://www2.milwaukee.k12.wi.us/title_i/Web_Pages/non-public.html). Anyone with an interest in following Title program related developments in Milwaukee may also join the non-public school e-mail listserv by sending an email request to Ed Valent at [valentec@milwaukee.k12.wi.us](mailto:valentec@milwaukee.k12.wi.us).

**More Questions and January 2006 Consultation:** Questions on survey completion and Title program participation may be directed to Ed Valent at (414) 475-8122 or discussed at the January 19, 2006 non-public school consultation meeting to be held at Milwaukee’s Cousins Center at 3501 S. Lake Drive between 8:00 AM and noon. Tentative agenda topics include a review of Title program consultation topics (with an emphasis on changes being considered for next year) and presentations from Title I service providers. Contact Mr. Valent with other suggestions for agenda topics.

**For more information** regarding Milwaukee Public Schools administration of Title programs under “No Child Left Behind”, contact the following program administrators:

<b>Title I, Part A</b> Improving Basic Programs	<b>Title II, Part A</b> Quality Teachers and Principals	<b>Title II, Part D</b> Enhancing Education through Technology	<b>Title III, Part A</b> English Language Acquisition	<b>Title IV, Part A</b> Safe and Drug Free Schools and Communities	<b>Title V, Part A</b> Innovative Programs
Joseph J. Brown 475-8009, #3	Victoria Frazier 475-8245	Anne Knackert 438-3677	Ivy Covert 475-8091	Dave Braby 475-8057	Aquine Jackson 475-8006

**Income Eligibility Guidelines for Free / Reduced School Meals:** If you do not have information about student eligibility for free and reduced price U. S. Department of Agriculture school meals for your students, you may use these other methods for providing family income data:

- Student participation in the Milwaukee Parental School Choice Program
- Survey of school families to gather needed data. Eligible students must have family incomes that are less than those indicated in the chart below. Example survey forms are available along with other Title program information is available at: [http://www2.milwaukee.k12.wi.us/title\\_i/Web\\_Pages/non-public.html](http://www2.milwaukee.k12.wi.us/title_i/Web_Pages/non-public.html) Each student may only be counted once.

**Current U. S. Department of Agriculture Income Guidelines for Free / Reduced School Meals (12-26-05)**

Number in household	Household income	
	Monthly	Annual
1	1,476	17,705
2	1,978	23,736
3	2,481	29,767
4	2,984	35,798
5	3,486	41,829
6	3,989	47,860
7	4,491	53,891
8	4,994	59,922
For each additional family member add:	503	6,031

Search result from <http://www.usda.gov/wps/portal/usdahome> for IEG05-06.pdf in [Federal Register / Vol. 70, No. 52 / Friday, March 18,...](#)[PDF]