



To:

Grades Served: School Phone

Re: ESEA/NCLB Title Program Monitoring Visit

Date: 4-26-10

As the Local Educational Agency (LEA) responsible for oversight over the use of Title funds under the Elementary and Secondary Education Act (ESEA), the Milwaukee Public Schools conducts periodic monitoring visits to non-public schools participating in Title programs. These visits might include an observation in Title IA classrooms at non-public schools and a visit with local site stakeholders to review Title program requirements and procedures and to address program quality issues.

This letter is your confirmation of our appointment to conduct a monitoring visit. Here are visit details:

Visit date: Friday, April 30,2010

Mailing address: ;

Location address:

Meeting with school officials: Stephanie Jones & Phyllis Anderson

Title IA classroom observation scheduled: Yes Time 8:30 A.M.

This visit is an opportunity for you to ask Title program related questions and for us to collect information about the ways our programs can better support the achievement of Milwaukee students. Here are some of the topics that we address (as applicable) on our visits:

- Title IA service at your school
- Current enrollment and family income data, including a review of documentation sent with application for participation in Title programs (Schools that verify poverty through a survey method will be asked to show the survey forms on file at the school. Schools that use free and reduced lunch criterion will be asked to show meal program reports that verify poverty claims. Schools that use Milwaukee Parental Choice or PAVE scholarship data will be asked to show supporting documentation.
- Your inventory of MPS owned Title program materials purchased for use at your school .
- The requirement that your school label MPS owned Title program materials not provided through your Title IA service provider.
- Ongoing Title program consultation and training opportunities.
- The MPS non-public school Title Program web site and e-mail listserv.
- A review of non-public school guidelines for expenditures under various ESEA Title programs.

Please contact me at the number noted below if you have questions about our monitoring visit.

Yours for Student Achievement,

STEPHANIE JONES

ESEA Title Program Supervisor
414-475-8122; jonessj@milwaukee.k12.wi.us

CC:

DPI NP Site # _____

DPI Public Site # _____